

# RESERVED

HAS AN APPOINTMENT WITH

FREDERICK R. LEVINE, D.D.S.

2142 ROSA ROAD  
SCHENECTADY, NY 12309

(518) 370-0223

ON \_\_\_\_\_ AM  
PM

THIS TIME IS RESERVED EXCLUSIVELY FOR YOU.  
24 HOURS NOTICE IS APPRECIATED IF YOU ARE  
UNABLE TO KEEP YOUR APPOINTMENT

## "APPOINTMENT"

n. an arrangement to meet a person or be in a certain place at a set time; an engagement

When we schedule an appointment for you, we are setting aside a specific time and date to take care of just you. It is only possible to provide quality dental care on an individualized basis if we work by appointment.

When we do make an appointment for you, we are making a firm commitment. We require that you make the same level of commitment. We cannot provide dental care to anyone who is unable to keep appointments.

As it is not possible to predict every complication of treatment, sometimes we may run a little late. Please accept our apologies in advance. Rest assured when you are receiving dental care in our office, treatment will be completed even when the estimated time is up. We appreciate your understanding when someone else is in that situation.

Many things outside of our control can occur without notice, making it difficult if not impossible to keep an appointment. We assume that whenever possible, you will grant us the courtesy of a quick call.

**Missed appointments are detrimental to your dental health and prevent us from providing proper care.**

To establish effective schedules, we track broken, missed, and cancelled appointments.

It is our experience that some people, often of no fault of their own, have ongoing circumstances or incidents which prevent them from keeping a high percentage of scheduled appointments.

**If keeping appointments becomes a chronic problem, we reserve the right to begin charging a broken appointment fee. You would be notified first, of course. We also reserve the right to terminate the doctor-patient relationship, at our discretion.**

*Please contact the office if you have any questions or concerns*

[www.fredlevinedds.com](http://www.fredlevinedds.com)